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**MAY 2005 - VOLUNTEER OPPORTUNITIES - PLEASE POST**

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**Access San Francisco / Cable Channel 29**  
**1720 Market Street (near Valencia)**  
**San Francisco, CA 94102**

**CONTACT: Marc Smolowitz, marc@accessf.org**  
**Phone: 415-575-4947**

- 4 - 6 hours per week can make a huge difference at the San Francisco's public access television station.
  - Shifts range from daytime hours to after school to evening hours. We are open on Saturdays.
  - Volunteers of all ages, backgrounds & abilities are encouraged to contact Access SF to explore getting involved.
  - Completed hours can be applied to workshops / membership fees ... help the Cable Channel 29 & set yourself up to learn how to make your own television program.
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**DESIGN FOR NON-DESIGNERS - COMMUNITY OUTREACH TO NONPROFITS**

**Community Bulletin Board Project**

- Help Access SF with outreach to nonprofits and/or design of Public Service Announcements (PSAs)

***No experience necessary – We will train you on Scala Infochannel***

- A team of committed volunteers is needed on a regularly scheduled basis to support the creation of text-based PSAs that run on the Cable Channel 29 Bulletin Board. This involves daily maintenance of email submissions, weekly delivery of new television frames, and support of the station's new monthly outreach model to community health organizations.
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**WEB DESIGN & TECHNICAL ASSISTANCE**

**Access SF Web Site – [www.accessf.org](http://www.accessf.org)**

- Help Access SF with maintenance, upkeep & expansion of our web site

**Software & related technical knowledge required - Willingness to troubleshoot - Open source platforms**  
**HTML – JavaScript – PHP – Perl – Dreamweaver – Contribute**

Seeking 1-2 volunteers with web experience to assist with monthly content updates & implementation of new site map.  
Pending skill level & interest, projects include the following:

- Scanning of key documents & creating PDFs - Uploading files and pages
  - Creating interactive online forms, web buttons & surveys
  - HTML templates - Web functionality - blogs, e-newsletters, list serves
  - Updating video-on-demand content
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**GRAPHIC DESIGNERS**

**Advance projects are available for interested creative volunteers w/ applicable experience**

- Use your creative skills to help us jump start key projects in our graphics/marketing department

There is any number of ongoing opportunities where a talented designer can have a real impact the station:

- UPSTREAM, quarterly print newsletter - Cable Channel 29 Program Guide
  - Rate Cards - Print Brochures - Post Cards - Online Press Kits - Membership Promotions
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**OTHER PROJECTS**

**Ongoing assistance is needed in station playback, office administration & development**

- Timing & cueing of tapes for playback (minimum training)
- Data Entry & Mailing list maintenance (MS Access knowledge preferred)
- Web-based research